



## CONSTITUTION

### Article I

#### Title of Organization

New Jersey Association of Criminal Justice Educators

formerly

Council of Educational Institutions for Law Enforcement

### Article II

#### Aims and Objectives

The aims and objectives of this Association are to meet the needs of criminal justice higher education; to enhance the quality of and encourage innovative programs in the field; to promote professionalization of criminal justice personnel; to facilitate information sharing among criminal justice educators; to recommend standards for educational programs in the field; and to provide public education regarding the justice system.

## Article III

### Membership

#### Section I

Membership in this Association shall be divided into the following categories:

- 1) Regular
- 2) Student
- 3) Professional Affiliate
- and 4) Agency/Organization Sponsorship

#### Section II

Regular membership shall be open to individuals who are full or part-time faculty members of criminal justice or criminal justice-related programs in an institution of higher education, or professional staff members of institutions whose aims coincide with those of the Association as described in Article II. All applications for Regular Membership are subject to the approval of the Executive Committee.

#### Section III

Student Membership is available to current criminal justice students from all of the institutions of higher education. All applications for student membership are subject to the approval of the Executive Committee.

#### Section IV

Professional Affiliate membership shall be open to individuals from groups interested in maintaining liaison with the Association and who do not otherwise qualify for membership.

Annual applications for Professional Affiliate membership must be endorsed by a Regular Member and accepted by a majority of the membership at a regularly scheduled meeting.

#### Section V

Agency/Organization Scholarship membership shall be open to any agency or organization interested in maintaining a connection with, receiving the newsletter or other information from, and supporting the Association. This membership does not extend to any individuals from the agency or organization. This membership does not entitle the agency or organization to a vote, attendance at regular meetings or office-holding privileges.

### Article IV

#### Officers

##### Section I

The Officers shall be elected at the Annual Meeting under procedures stated in Article V of the By-Laws of this Constitution. Officers shall remain in office until their successors have been elected.

##### Section II

The terms of the Officers shall be one year each beginning with their election at the Annual Meeting. No officer shall serve more than two consecutive full years in the office to which elected.

## By-Laws

### Article I

#### Dues

##### Section I

The annual dues for all members shall be payable to the Treasurer on a date to be determined by the Executive Committee. Dues for membership are to be determined by a majority vote of the Executive Committee.

##### Section II

All members must pay annual dues and comply with the constitution to be considered members in good standing.

### Article II

#### Voting

Regular and Student members in good standing as defined in the Constitution and By-Laws are eligible to vote on motions of business before this Association including the election of officers and amendments to the Constitution or By-Laws .

### Article III

#### Parliamentary Procedure

Robert's Rules of Order, Revised, except as otherwise provided in the Constitution or these By-Laws, shall be the standard for parliamentary procedure in the sessions of the Association.

## Article IV

### Duties of Officers

#### Section I

The president shall preside over all meetings of the Association and the Executive Committee, reporting its activities to the general meetings. The president shall appoint all committees except as otherwise provided, and exercise such additional powers provided by the By-Laws or by resolution of the Executive Committee. As chief executive officer of the Association, the President shall be responsible for seeing that all meetings are held and that the objectives of the Association are furthered.

#### Section II

The Vice-President shall have and exercise all powers and duties the President during the absence or disability of the President, serve as an ex-officio member of all standing committees, and shall perform such other duties as assigned by the President.

#### Section III

The Secretary shall make and preserve, in books belonging to the Association, records of all its meetings and those of the Executive Committee, and shall attend to the preparation and mailing of all notices of meetings, where notice is required.

#### Section IV

The Treasurer shall keep an accurate record of all money received and all disbursements thereof in books belonging to the Association; shall make financial reports to the members at

regular meetings and the annual report to the Annual Meeting; and collect the current dues of all members.

## Article V

### Election of Officers

#### Section I

The Executive Committee shall establish procedures for election of officers; at least one member of the nominating committee shall be a Regular Member and not a member of the Executive Committee. All candidates for elective office must be Regular Members of the Association. Candidates may be nominated from the floor by Regular Members meeting for the election of officers which shall take place at the Annual Meeting.

#### Section II

Officers of the Association shall hold office until their successors have been duly installed at the Annual Meeting.

#### Section III

The Executive Committee shall fill all offices until vacated between installations.

## Article VI

### Committees

#### Section I

The Executive Committee shall consist of the elected officers and the immediate Past-President.

## Section II

The committees of the Association shall be appointed by the President, as necessary.

Composition, duties, and guidelines for the committees shall be determined by the President with the advice of the Executive Committee. Each committee shall be required to file a report of its activities at the Annual Meeting. The President shall be an ex-officio member of all committees.

## Article VII

### Amendments

#### Section I

Amendments to the Constitution and By-Laws may be proposed by the Executive Committee or by twenty-five percent of the Regular Members in good standing by petition. All proposed amendments plus a ballot shall be mailed to Regular Members.

#### Section II

Ballots on proposed amendments will be mailed to each Regular Member and must be completed and returned to the Secretary within 21 calendar days of the date of official notification. At least fifty percent of regular members in good standing must participate. A 2/3 majority vote of such returns shall be necessary in order to amend the Constitution.

## Article VIII

### Meetings

#### Section I

Seven monthly meetings will be held during the academic year commencing in October (excluding January) and ending with the Association's Annual Meeting in May. The President shall determine the location, date and time of the meetings.

#### Section II

The President and/or Executive Committee shall have the power to call special meetings at a date and place prescribed by the President and/or the Committee when it shall be deemed necessary.

#### Section III

A quorum of the Executive Committee shall consist of at least four of its members and no order of the Executive Committee shall be passed without a majority vote of those present.

Revised: October 10, 2009

Approved: November 13, 2009